

APPLICATION TO SPONSOR OR EXHIBIT

SECTION 1: GENERAL INFORMATION

Organisation _____

Contact Person _____

Position _____

Postal Address _____

Suburb _____ State _____

Country _____ Postcode _____

Telephone (bus) _____

Fax (bus) _____

Telephone (mobile) _____

Email _____

Company representative(s)
 Name 1 _____

Name 2 _____

IMPORTANT

Your organisations involvement is considered to be confirmed once the Meeting secretariat has received this completed form.

Your entitlements will become effective once agreed payment has been received. This form is considered a contract between RANZCOG and the sponsoring organisation.

CORRESPONDENCE

RANZCOG ASM 2017 Secretariat:
 WALDRONSMITH Management
 119 Buckhurst Street
 South Melbourne VIC 3205
 Australia

T: +61 3 9645 6311
 F: +61 3 9645 6322
 E: ranzocog@wsm.com.au

W: www.ranzocog2017asm.com.au

SECTION 2: SPONSORSHIP

YES, we would like to participate as a sponsor of the RANZCOG ASM 2017 as follows

SPONSORSHIP OPPORTUNITY	COST
<i>ie; Gold Sponsor</i>	<i>ie; NZD \$39,660</i>
Total owing for Sponsorship	NZD \$

SPONSORSHIP DECLARATION:

YES, my organisation accepts the entitlements as outlined in the sponsorship pages of the prospectus and we confirm sponsorship of the above event. I have read and understood the entitlements and conditions outlined in the information supplied and agree to sponsor at the RANZCOG ASM 2017 on that basis.

Signature of authorised person, on behalf of sponsor

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SECTION 5: PAYMENT

Payment must accompany your Application to Sponsor or Exhibit. Sponsorship or booths cannot be confirmed until payment is received. All prices are in New Zealand dollars and include GST. A tax invoice will be issued on receipt of this application form.

The conference NZBN is 9429037442781 (The Royal Australian and New Zealand College of Obstetricians and Gynaecologists Limited.) GST Number is 81069735.

Please indicate preferred payment method below:

- Cheque / International Bank Draft**
Payable to WALDRONSMITH Management – RANZCOG.
Payment must be made in New Zealand dollars and free of all charges.

OR

- EFT**
Please advise your remittance details upon payment into the following account. Please insert your company name as a reference on the deposit and send copy remittance advice upon payment.

Bank: Commonwealth Bank of Australia
Name: WALDRONSMITH Management – RANZCOG
BSB: 063 587
Account: 1042 3506

OR

- Credit Card**
- MasterCard Visa American Express

Charges as per this form are to be debited to:

CARDHOLDER NAME

CREDIT CARD NUMBER

EXPIRY DATE

CCV NUMBER

Total owing for Sponsorship	NZD \$
Total owing for Exhibition	NZD \$
TOTAL OWING	NZD \$

All prices are quoted in Australian dollars and inclusive of GST

IMPORTANT

Your organisation's involvement is considered to be confirmed once RANZCOG ASM 2017 has received this completed form AND

Your entitlements will become effective once agreed payment has been received. This form is considered a contract between RANZCOG ASM 2017 and the sponsor / exhibitor

SECTION 6: CANCELLATION POLICY

After the official booking has been accepted, if the sponsorship item or floor space can be resold to another company, the company will receive a full refund of deposits paid, less administrative fees of 10 % of the total sponsorship or exhibition rate. If not able to be resold, the company will be liable to pay the following fees:

50% of the total sponsorship/exhibition rate, if the cancellation request is received in writing on or before 30 June 2017.

100% of the total sponsorship/exhibition rate, if the cancellation request is received in writing after 1 July 2017.

Any refunds of deposits paid will be made after the Meeting but not later than 31 December 2017. The company will not be entitled to any interest that the organiser may have derived from deposits made by the company. All bank charges, including senders and receiver's charges, resulting from a refund related to cancellation of a sponsorship/ exhibition items will be passed on to the sponsor/exhibitor.

Return application form to:
Lee-Anne Harris,
Sponsorship Consultant
RANZCOG
T + 61 419 246 545 | E sponsorship@ranzcoг.edu.au

TERMS AND CONDITIONS

The organiser of the forthcoming RANZCOG Annual Scientific Meeting 2017 (RANZCOG 2017 ASM) and the accompanying exhibition is the Royal Australian and New Zealand College of Obstetricians and Gynaecologists (RANZCOG) ABN 34 100 268 969. RANZCOG and/or a meeting manager may invite pharmaceutical, scientific and other organisations to participate in an industry exhibition, which will complement the scientific component of the RANZCOG ASM. Sponsorship and exhibitions for the RANZCOG ASM are subject to these terms and conditions and any other requirements notified by RANZCOG or the meeting manager in connection with sponsorship and/or exhibition arrangements.

1 Definitions

In these terms and conditions:

"meeting manager" means the professional conference organisers that RANZCOG may appoint to assist in the conduct of the RANZCOG ASM and any associated meeting and/or exhibition;

"you", "your", "sponsor" or "exhibitor" means the organisation named on the application to sponsor or exhibit form contained within the sponsorship and exhibition prospectus or on the RANZCOG ASM website and confirmed by RANZCOG; and

"venue" means the building or space in which the RANZCOG ASM and any associated meeting and/or exhibition is conducted.

2 Acceptance of Terms

On completing and returning a signed application for sponsorship and/or exhibition in connection with the RANZCOG ASM you accept that these terms and conditions apply to the entire exclusion of any other terms or conditions which may be proffered by you and which RANZCOG may have been deemed to have accepted if not for this condition, including any conflicting conditions in your application.

3 Sponsorship and Exhibition Arrangements

Applications and Benefits

(a) Once submitted, an application can only be withdrawn or modified with the written approval of RANZCOG. RANZCOG reserves the right to decline any application to participate in the conference and/or exhibition of the meeting, without being obliged to give reasons why.

(b) Acceptance of sponsorship or exhibition from any organisation does not imply RANZCOG endorsement of their products, which must be made clear at all times (in a manner acceptable to RANZCOG). Nor does acceptance confer any right of exclusivity in respect of the RANZCOG ASM or any other activities of RANZCOG.

(c) RANZCOG will only accept sponsorship from organisations that abide by their relevant industry code of conduct, in particular the Medicines Australia Code of Conduct, and all applicable laws. On submitting an application you warrant that you comply with applicable laws and all provisions of the relevant code(s) of conduct or similar and it is your responsibility to ensure that they continue to be complied with for the duration of the sponsorship / exhibition period. Compliance must be demonstrated on request. In the event of non-compliance or insufficient evidence of your ability to ensure ongoing compliance, RANZCOG or its meeting manager may suspend or terminate your sponsorship and/or exhibition arrangements, without being liable to pay any compensation to you.

(d) Applications to sponsor or exhibit must be made on the relevant form contained within the sponsorship and exhibition prospectus or on the RANZCOG ASM website. Phone or unpaid bookings will not be accepted.

(e) If your application is approved, you will be entitled to the notified benefits, subject to the prescribed payments.

Payments and Taxes

(f) You will not receive any sponsorship or exhibition entitlements (including confirmation of booth space) until all monies have been paid. Payments are non-refundable.

(g) If you pay by electronic funds or an international cheque / bank draft you agree to pay any bank charges

and must include these in the amount you transfer. If you pay via credit card, a merchant fee may be charged if detailed within the sponsorship and exhibition prospectus or the application form.

(h) Taxes and charges, including goods and services taxes, value-added taxes and multi-stage turnover taxes, are in addition to the stated amounts and are payable by you at the time a taxable event arises or the charge is imposed. You are liable for all expenses incurred by RANZCOG in collecting amounts payable, including, but not limited to, all legal expenses on a full indemnity basis. Interest on all outstanding moneys will accrue at a rate equivalent to the then current rate fixed under section 2 of the Penalty Interest Rates Act 1983 (Vic) plus 5%, compounding monthly.

Allocated Space

(i) Space / booths are allocated at the discretion of RANZCOG and may only be changed by you with the prior written approval of RANZCOG or the meeting manager.

(j) RANZCOG reserves the right to redesign the floor plan for sponsors and exhibitors as it sees fit. RANZCOG or the meeting manager will give you as much notice as practicable if an allocated space / booth needs to be altered.

Registration of Staff

(k) All exhibition staff must be registered as organisation staff. Any staff, in addition to the entitlement as detailed in the sponsorship and exhibition prospectus, must be registered by the payment of the additional exhibitor fee. The amount of this fee can be obtained from the RANZCOG or the meeting manager. You are responsible for the safety of your employees, including the provision of a safe workplace.

No Delegation

(l) You may not delegate or assign your sponsorship or exhibition entitlements, or share, sub-let or grant licences for the whole or part of the booth / exhibition area assigned to you without the prior approval of RANZCOG or the meeting manager (consent being discretionary).

Standard and Types of Displays

(m) RANZCOG and the meeting manager reserve the right to ask you to remove any display items and materials they deem as unacceptable. Offending items must be promptly removed.

(n) Food, beverage or prohibited items are not permitted in an exhibition unless prior arrangements have been made with RANZCOG or the meeting manager.

(o) The supply of samples by a sponsor / exhibitor is entirely at the sponsor / exhibitor's risk and the sponsor must indemnify and keep indemnified RANZCOG from and against any actions, suits, proceedings, claims, demands, damages, penalties costs and expenses, which may arise from the supply by sponsor / exhibitor of samples.

Logos and Identification

(p) You must not use a RANZCOG 2017 Annual Scientific Meeting logo or any identification of RANZCOG in connection with your activities, unless expressly approved by RANZCOG in writing on a case-by-case basis (approval may be withdrawn or modified on notice to you).

No Interference

(q) You must not use or conduct business from any area outside your assigned booth area, specifically but not limited to, in the aisle ways, public thoroughfares and public areas. This includes, without limitation, the erecting of any sign, display or obstruction which intrudes into another organisation's space or the placing of promotional materials in any area outside of your allocated booth / space.

Site Requirements and Behaviour

(r) You and the suppliers you are permitted to use on site must conform to the venues environmental requirements, workplace health and safety requirements, insurance requirements and other regulations required by the venue.

(s) You must ensure that your employees and

contractors will, at all times, act in accordance with the reasonable directives of RANZCOG, the meeting manager and/or the venue and must conduct themselves in an orderly manner and in full compliance with the reasonable directives and requirements of the venue management and with all applicable laws ordinances and directives.

(t) You must promptly notify RANZCOG in writing if a complaint is made in connection with your products or services or the conduct of your employees in connection with the RANZCOG ASM. You must also promptly notify RANZCOG in writing of any materials concerns or disputes with the meeting manager or if you believe a direction or requirement of the meeting manager conflicts with these terms and conditions or any other requirements of RANZCOG.

Risk and Loss

(u) RANZCOG accepts no responsibility for the protection and security of your personnel and property and without limitation, RANZCOG is not responsible for the loss and damage of any exhibit or other property of the sponsor / exhibitor under any circumstances whatsoever.

(v) You are responsible for insuring your items against loss and damage (at full replacement value).

(w) You must hold workers' compensation insurance and a broadform public liability insurance policy for a minimum of \$10 million or other amount as RANZCOG reasonably nominates, as well as any other customary insurance directed by RANZCOG, the meeting manager or a venue. Upon request, evidence of your insurance cover must be provided to RANZCOG or the meeting manager, identifying insurer, policy number, renewal date and other relevant particulars.

Venue Damage

(x) Without limiting the requirements of a venue, sponsors / exhibitors must not damage in any way the walls, floors, ceilings or other surface of a venue, including the exhibition area, and on request must promptly pay or reimburse RANZCOG or the venue (as directed) for the cost of reinstating any damage any damage caused by the sponsor / exhibitor and any associated penalties and losses for which RANZCOG is liable.

Pack Up

(y) Exhibits must not be dismantled or removed before the published exhibition closing time.

Cancellation and Termination

(z) In the event that the meeting and/or exhibition is cancelled or delayed through no fault of RANZCOG or the meeting manager, including but not limited to the actions of a venue or fire, flood, labour disputes, natural disasters, civil disorders, riots, insurrections, work stoppages, slow downs or disputes, or other similar events then the sponsor and/or exhibitor will not be entitled to any refund or to a claim for any loss of damage.

(aa) If you become insolvent or are in breach of these terms and unable or unwilling to remedy the breach within a period notified by RANZCOG or the meeting manager, RANZCOG may terminate your sponsor / exhibitor entitlements under these terms and conditions by written notice. Despite termination, you remain liable for all moneys payable under or in connection with these terms and conditions and the requirements of clauses 3(h),(k), (o), (u), (x) and (bb) are ongoing.

Confidentiality

(bb) Information exchanged concerning the RANZCOG ASM and your arrangements as a sponsor / exhibitor are confidential, and must not be disclosed to any other person, without the written consent of RANZCOG (otherwise than as intended for the purposes of giving effect to sponsor / exhibitor arrangements).

Program Conflict

(cc) You shall not host any external meetings, symposia, social function or activity, at any time during the meeting that would provide a program or social activity conflict.